

AGENDA

Meeting: WESTBURY AREA BOARD
Place: Paragon Hall, Haynes Road, Westbury BA13 3HA
Date: Thursday 16 August 2012
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer), on 01225 713 597 or email marie.gondlach@wiltshire.gov.uk
Or Sally Hendry (Westbury Community Area Manager), Tel: 01373 864714 or email sally.hendry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

| | | |
|---|----------------|--|
| Cllr Michael Cuthbert-Murray (Chairman) | Westbury East | 07738 873640 michael.cuthbert-murray@wiltshire.gov.uk |
| Cllr Julie Swabey (Vice-Chairman) | Ethandune | 01380 830043 07794 846698 julie.swabey@wiltshire.gov.uk |
| Cllr David Jenkins | Westbury North | 01373 823605 07941 201637 david.jenkins2@wiltshire.gov.uk |
| Cllr Russell Hawker | Westbury West | 01373 822275 russell.hawker@wiltshire.gov.uk |

| Items to be considered | Time |
|---|-----------------------|
| <p>The following stands will be available for browsing from 6.30pm</p> <p style="background-color: #cccccc; padding: 5px; text-align: center;">Come and find out more about volunteering in Wiltshire.</p> | |
| <p>1. Chairman's Announcements, Welcome and Introductions</p> <p>a) Police and Crime Commissioner (<i>Pages 1 - 2</i>)</p> <p>The first ever Police and Crime Commissioner for the Wiltshire Police area will be elected by residents on Thursday 15 November 2012. The commissioner will be responsible for overseeing the Force on behalf of residents, replacing Wiltshire Police Authority (WPA).</p> <p style="text-align: center;">Further information is included in the agenda pack.</p> <p>b) Street Lighting Savings (<i>Pages 3 - 10</i>)</p> <p>The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.</p> <p>The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.</p> <p style="text-align: center;">All comments should be made by 31 August 2012.</p> <p>c) State of the Environment Report (<i>Pages 11 - 12</i>)</p> <p>The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.</p> <p style="text-align: center;">Copies will be available at the meeting.</p> | <p>7.00 pm</p> |

- d) **Update on the MBT plant under construction on the Northacre trading estate.** (*Pages 13 - 14*)
- A verbal update will be provided at the meeting.
Some information is available in this agenda pack including contact details for the Northacre Liaison Committee and details of the website and blog to keep up to date with developments.
2. **Apologies for Absence** **7.10 pm**
3. **Declarations of Interest**
- Councillors are requested to declare any non-pecuniary and pecuniary interest or dispensations granted by the Standards Committee.
4. **Minutes** (*Pages 15 - 24*)
- To confirm the minutes of the meeting held on 14 June 2012.
5. **Section 106 Update** (*Pages 25 - 32*) **7.15 pm**
- Section 106 agreements allow planning authorities to enter into a legally-binding agreement or planning obligation with a landowner in association with the granting of planning permission. They are increasingly used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing. This presentation provides an update on such agreements in the Westbury community area.
- Presented by: Sally Canter, Head of Admin & Technical Support, Development Services*
6. **Volunteering in Wiltshire** **7.30 pm**
- To receive a presentation on the work being undertaken with partners to develop and support volunteering in Wiltshire. There will also be an opportunity to ask questions.
- Presented by:
Karen Scott, VCS Development Manager, Communities & Voluntary Sector Support
Rachel Brookes from Volunteer Centre Wiltshire*
7. **Partner and Community Updates** **7.45 pm**
- To receive any updates from partners – Parish and Town Councils, Police, Fire and Rescue Service, NHS and Chamber of Commerce – and the BA13 Community Area Partnership.

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| <ul style="list-style-type: none"> a) BA13+ Community Area Partnership Update To receive an update from the BA13+ Community Area Partnership. b) NHS Update (<i>Pages 33 - 38</i>) c) Wiltshire Police Update (<i>Pages 39 - 42</i>) d) Wiltshire Fire and Rescue Service Update (<i>Pages 43 - 44</i>) e) Westbury Forward and Community Plan Update | |
| <p>8. Issues Updates and Westbury Forward progress</p> <p>To receive updates on those issues highlighted at the previous Area Board meeting and action taken on issues raised at Westbury Forward.</p> | <p>8.00 pm</p> |
| <p>9. Community Area Transport Group (CATG) Update (<i>Pages 45 - 46</i>)</p> <p>There will also be a verbal update at the meeting on any progress since the June CATG.</p> | <p>8.15 pm</p> |
| <p>10. Community Area Grants (<i>Pages 47 - 50</i>)</p> <p>To consider applications for funding from the Community Area Grants Scheme.</p> <ul style="list-style-type: none"> a) Jubilee Players (Bratton) - application for £535 to replace 12 scenery flats and purchase cables and a two way radio for productions. (<i>Pages 51 - 56</i>) b) Area Board Project - application for £1,000 towards funding for an awareness campaign in pre school dental health (<i>Pages 57 - 58</i>) c) Area Board Project - application for £2,000 towards funding for the set up and running of a job club (<i>Pages 59 - 60</i>) d) Area Board Project - application for £1,500 towards funding of an awareness campaign ref dog fouling (<i>Pages 61 - 62</i>) | <p>8.20 pm</p> |
| <p>11. Future Meeting Dates, Forward Plan, Evaluation and Close</p> <p>The next meeting will take place on Thursday 18 October 2012 at Bratton Jubilee Hall, Melbourne Street, Bratton, BA13 4RW.</p> | <p>8.35 pm</p> |

Chairman's Announcements

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| Subject: | Police and Crime Commissioners |
| Officer Contact Details: | Claire Woods, Communications Officer at Wiltshire Police - email: claire.woods@wiltshire.pnn.police.uk |
| Further details available: | You can read more about Police and Crime Commissioner on these websites: Wiltshire Police Authority PCC section – www.wiltshire-pa.gov.uk/pcc Home Office - www.homeoffice.gov.uk Association of Police and Crime Commissioners – www.apccs.police.uk |

Summary of announcement

Introduction

The first ever Police and Crime Commissioner for the Wiltshire Police area will be elected by residents on Thursday 15 November 2012. The commissioner will be responsible for overseeing the Force on behalf of residents, replacing Wiltshire Police Authority (WPA).

Police and Crime Commissioners are being introduced in an effort to increase the public accountability of the police service. The Police Reform and Social Responsibility Act 2011 sets out how this will be achieved through the introduction of Police and Crime Commissioners in each force area of England and Wales.

Roles and responsibilities

The role of the Police and Crime Commissioner is to be the voice of the people and hold the police to account. This includes:

- Securing efficient and effective policing for Wiltshire and Swindon
- Setting a Police and Crime Plan
- Setting the budget and precept for policing
- Hiring and firing the Chief Constable
- Holding the Chief Constable to account
- Engaging with the public
- Commissioning community safety and criminal justice work with partners

Chief Constable remains responsible for operational matters

The Chief Constable will remain responsible for the direction and control of the police force and day-to-day operational matters. This includes:

- Discretion to investigate or ask for an investigation into crimes and individuals
- Decisions to balance competing operational needs under the framework of priorities and aims set by the PCC
- Operational decisions to reallocate resources to meet immediate demand
- Deciding on officers' specific duties and responsibilities to meet the aims set by the PCC

Transition from Wiltshire Police Authority to a Police and Crime Commissioner

Wiltshire Police and Wiltshire Police Authority are working to ensure the transition from a police authority to a Police and Crime Commissioners is as smooth as possible. This is being led by an internal Joint Strategic Board.

Wiltshire Police Authority and Wiltshire Police are making a number of changes to test procedures in readiness for when the Police and Crime Commissioner takes office. This includes briefing the WPA Chairman who will then account to a full authority meeting as would the Police and Crime Commissioner to the Police and Crime Panel.

Chairman's Announcements

Police and Crime Commissioner scrutiny

The Wiltshire Police and Crime Commissioner will be scrutinised by a Police and Crime Panel made up of Wiltshire Council and Swindon Borough Council councillors, plus two independent members. The two councils are responsible for setting up and maintaining the panel. At the time of writing the panel was acting in a shadow capacity, with the appointment for two independent members imminent.

Working with partners

As well as a core policing role, Police and Crime Commissioners will have a remit to cut crime. They will have commissioning powers and funding to enable them to do this. From 2013-14 they will be able to commission work from any organisation they consider supports their community safety priorities.

Police and Crime Commissioners will work with a wide range of partners, from community safety and youth justice to health, safeguarding and civil contingencies. A Partnership Board for Wiltshire and Swindon has been established in anticipation of this role. Police and Crime Commissioners will also work with other Police and Crime Commissioners on cross border and national issues.

Chairman's Announcements

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| Subject: | Street Lighting Savings |
| Officer Contact Details: | Peter Binley - Head of Service Highway Asset Management and Commissioning Tel: 01225 713412 |
| Weblink: | http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=633 |

Summary of announcement:

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

The Council are currently seeking views on these changes to street lighting to reduce energy usage and costs.

Chairman's Announcements

CONSULTATION ON STREET LIGHTING SAVING ENERGY MONEY AND CARBON

Background

Wiltshire Council has over 40,000 streetlights. Most of these are on all night whether they are needed or not.

The Council needs to save money and reduce its carbon footprint by reducing energy usage. Rising energy costs, carbon tax and budget restraints make it necessary to change the way we light our streets.

The Proposal

It is proposed to convert about half of the street lights to operate for part of the night. Generally they will be off between midnight and 5.30 am.

Lights at junctions, pedestrian crossings and where required for safety will remain on all night.

Where suitable the lighting levels on some street lights will be adjusted to be dimmer when traffic flows and pedestrian movements are reduced.

Lighting where there are CCTV systems, in town centres, and in areas where crime is a problem will remain on.

A few lights will be turned off permanently where they are no longer required.

The operation of the scheme will be monitored and changes will be made as necessary in the event of problems.

Why the changes are needed

The Council's energy budget for street lighting is over £1.2 million, and energy costs will increase in the future, especially with the introduction of the carbon tax. Budgets are constrained and it is necessary for Council's to reduce expenditure.

Street lighting accounts for 12% of the Council's carbon footprint. The Council has a target to reduce its carbon footprint by 20% by 2013/14 and an aspiration to achieve a 50% reduction by 2020.

Over 1,300 street lights have already been converted to part night lighting following the recent Area Board community based projects, and the Council has already converted its illuminated bollards to low energy units.

Other Councils have successfully implemented similar schemes without adverse impacts, and are making large savings.

Chairman's Announcements

CONSULTATION ON STREET LIGHTING SAVING ENERGY MONEY AND CARBON

Consultations

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

If you have any comments on the proposals at this stage please go to the Council's consultations page at:

<http://www.wiltshire.gov.uk/council/consultations.htm>

Or e-mail them to:

streetlighting@wiltshire.gov.uk

Or write to:-

Street Lighting Consultation
Wiltshire Council
County Hall
Trowbridge
Wiltshire
BA14 8JD

All comments should be made by 31 August 2012

We look forward to receiving your comments.

Chairman's Announcements

FREQUENTLY ASKED QUESTIONS

1. When will lighting be turned off?

Selected lighting units will be turned off from about midnight until 5.30 am. They will come back on at about 5.30 am if it is still dark. The times of operation may vary by about 15 minutes depending on the type of switching used. From dusk until midnight and on dark mornings after 5.30 am they will operate as usual. This is when our streets are busiest.

2. What does dimming lights mean?

Some of the more modern lighting units can have their power levels adjusted so that lighting levels can be reduced when traffic flows are low or at off peak times. They can be turned up to full power when needed. The dimming saves energy.

3. Which lights will be converted to operate for part of the night?

An assessment will be undertaken of every area where the changes are proposed. Where necessary some lights will be left on all night.

The lights to be left on will generally be:-

- Main traffic routes with substantial pedestrian movements, or potential conflict areas such as junctions and roundabouts.
- Areas with above average night time pedestrian activity such as town centres or near 24 hour or early morning facilities.
- Areas with 24 hour operational emergency services sites such as hospitals and fire stations.
- Street lights near uncontrolled pedestrian crossings (zebra crossings or informal crossings) and within subways, stairways and ramps, enclosed footpaths and alleyways.
- Street lights close to potential hazards on the highway (such as roundabouts, central carriageway islands, build-outs and speed-humps).

4. Which lights will be turned out permanently?

A few lights which were installed many years ago are no longer required. Modern standards would not require lighting to be provided at these locations. These are generally in rural areas or in other locations where there are no houses fronting onto the roads, or where lighting levels exceed current standards.

Chairman's Announcements

5. Why cannot all lights be dimmed instead of turned off?

To dim a street light both the lamp in the lantern and the electronic gear that controls it needs to be capable of dimming. The majority of street lighting equipment is of an older generation and cannot be dimmed. The upgrading of large numbers of street lights is prohibitively expensive. Also dimmed lighting continues to consume energy and does not maximize energy savings.

6. Could one in three lights be turned off permanently instead?

The intention of the scheme is to develop a safe and sustainable method of reducing energy consumption. Turning off lights permanently would result in uneven lighting levels for all road users during the hours of darkness. It is considered that turning lights off for part of the night would have less adverse impact on the public and road users.

7. Could the lighting have new technology such as motion sensing?

Motion-sensing switches, such as those which operate security lights, have been considered, but most of the street lighting in use today requires a warm-up period of several minutes to reach full output and is not suitable for this type of switching. There are also concerns about potential uneven lighting for drivers and disturbance for residents.

8. Could solar powered lighting be used instead?

At present there are issues with the use of solar power for public street lighting. The cost of conversion, battery life and the number of panels required mean that costs are much higher than conventional units. In the future the technology may develop and it could become viable.

9. Could LED lighting units be used instead?

Converting all the existing lights to LED (Light Emitting Diode) lighting would be much more expensive, but on new developments and new lighting installations this type of lighting will be used where appropriate and cost effective.

10. Can the Council legally turn off street lights?

Yes. There is no statutory requirement on local authorities in the UK to provide street lighting. The Highways Act empowers local authorities to light roads but does not place a duty to do so. However, the Council does have a duty to ensure that lighting units are kept in safe condition.

11. What about road safety?

Chairman's Announcements

The lights at major junctions, roundabouts, pedestrian crossings and obstructions in the road will be kept on. These are the areas which would benefit most from being lit. All street lighting will be on at peak travel periods during the hours of darkness as at present. The accident data will continue to be monitored regularly, and if problem sites are identified changes to the lighting regimes will be made.

12. What about crime?

The lighting in town centres and any identified high crime areas will remain on. Where there is CCTV the lighting will also remain on as necessary. Wiltshire is a safe county, but it is appreciated that there is a fear of crime, and there are concerns that reducing street lighting could increase anti-social behaviour and vandalism at night. The situation will be monitored and where necessary changes will be made so that the lighting remains on at key sites where justified.

13. What about cars parked on the street at night?

The lights in residential areas where cars are likely to be parked over night are only likely to be turned off between midnight and 5.30 am when traffic flows are low. If you do park your vehicle over night on the road you should be aware of the Highway Code requirements, especially regarding not parking at night facing against the direction of traffic and displaying parking lights on roads with a speed limit greater than 30 mph. Please refer to the Highway Code for details.

14. Will 30 mph speed limits be affected if lights are switched off?

No. A 30 mph speed limit automatically applies to any road containing a system of street lights placed not more than 200 yards apart, unless signposted with a different speed limit. There is no current law stating that these lights have to be switched on all night to be applicable. Therefore, motorists should be aware that the usual 30 mph speed limits will apply.

15. Will there be a reduction in my Council tax?

No. The Council needs to reduce its spending and the money saved by the changes will help keep Council Tax down. Reducing expenditure on street lighting was an area identified for savings during the consultations on the Council's budget.

16. Will my insurance premium go up?

Councils do not have a statutory requirement to provide public lighting. All street lighting is in place to light areas of the highway as a duty of care to road users. Lighting is not provided to protect private properties. Street lighting within the vicinity of your property is not usually an element that insurance companies take into account when developing home insurance or property policies.

Chairman's Announcements

17. If I become a victim of crime or have an accident can I claim against the Council?

There is no statutory requirement for local authorities in the UK to provide public lighting and you are unlikely to be able to claim as a result of the proposed changes to the street lighting. If crime or safety does become an issue changes will be made to the lighting in that area as necessary.

18. What are other Councils doing?

Many other authorities have introduced similar part night lighting schemes successfully, without adverse effects and have made significant savings. The proposed changes in Wiltshire are not as large as those some authorities have made, which have turned off lighting permanently. With rising energy costs and reduced budgets these types of changes to street lighting are becoming more common.

19. What savings will this make?

It is anticipated that savings of over £300,000 could be made annually at current energy prices. Even with moderate energy cost increases of 3% annually the proposals would be expected to save over £12 million over 25 years.

20. Would Town and Parish councils be able to pay to keep all the lighting on all night?

Each case would be considered on its merits, but keeping the lights on would not help the Council meet its carbon reduction target, and will become increasingly expensive for the Councils in the future.

21. Can changes be made to the scheme after it is implemented?

Yes. The Council will be introducing a central control system so that the majority of the county's street lights can be controlled remotely. This will allow alterations to the lighting to be made in response to circumstances.

22. Why haven't the Council written to every resident?

It would cost a significant amount of money to write to every individual household in the county. Instead the Council is consulting with the Area Boards and Town and Parish Councils. However, individuals are welcome to comment on the proposals.

23. What consultation is taking place?

Chairman's Announcements

The Area Boards and organisations including the police and emergency services are being invited to comment on the proposals. Town and Parish Councils will be invited to comment. Members of the public and other organisations are welcome to submit comments which will be taken into account before reaching a decision about implementation.

24. How will any comments be taken into account?

The comments and views received will be reviewed and reported to the Cabinet before a decision is made regarding the proposals. The response to the consultations will be taken into account before deciding how to proceed.

25. Will there be further consultations on the details of the proposals?

Subject to outcome of the consultations and consideration by the Council's Cabinet, the scheme will be developed in detail. These will then be the subject of further consultations with the relevant Town and Parish councils.

26. When will it be implemented?

Subject to the consultations, and consideration by the Council's Cabinet, it is anticipated that the changes will start to be introduced in 2013 when the necessary alterations to the equipment will be made.

Chairman's Announcements

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| Subject: | Wiltshire and Swindon State of the Environment report 2012 |
| Officer Contact Details: | Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust - tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org |
| Weblink: | Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment |
| Further details available: | Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network. |

Summary of announcement:

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It highlights key themes and trends over time and in relation to the South West and the UK as a whole.

More detailed data is available in a new environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

The report and website provide an environmental evidence base to inform policy and decision-making by local authorities and others, and will help to inform the development of the new Wiltshire and Swindon Local Nature Partnership (a separate briefing on this will be available from August onwards).

Detailed information about the state of the environment in each Community Area can be extracted from these resources. For example, maps are available on the website of environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).



Northacre resource recovery centre

Background and technology

In April 2011 Hills Waste Solutions and Wiltshire Council agreed the final terms for a 25 year contract and the construction of the Northacre resource recovery centre (RRC) in Westbury.

Building work on the site commenced in July 2011 and will continue for around 18 months. There will be a commissioning phase of six to nine months which is expected to start in December 2012 and Northacre RRC is planned to be fully operational by September 2013.

The Northacre RRC will use mechanical biological treatment (MBT)* technology to process 60,000 tonnes of municipal waste each year and forms an integral part of Wiltshire Council's strategy to significantly reduce the amount of waste that is sent to landfill.

One of the key outputs of the Northacre RRC will be around 28,200 tonnes of solid recovered fuel (SRF) each year. Initially the SRF will be transported by road to port and then shipped to Europe for use in renewable energy plants until a local market has been established for this type of fuel. On average 10,000 tonnes of bio-stabilised residue will be sent to landfill.

The images on this sheet show the construction site as at July 2012. Updated images are available on the website: www.northacrerrc.co.uk



** MBT uses natural microbes within waste to accelerate the decomposition process. The MBT process to treat waste takes up to 14 days and is carried out in a sealed building with a filtration system to control odours. As the waste dries, it loses over 30% of its original weight. Once dried, it is processed further to remove metals for recycling. It is from the remaining material that SRF is manufactured into a dry and sanitised material that can be safely handled.*

www.hills-waste.co.uk

More information

There are a number of ways in which to keep up to date with developments at the Northacre RRC:

Website and blog

These online facilities provide up to date images of the site, details of the technology to be used, copies of the Northacre liaison committee minutes and details on planning applications, together with a contact form should you wish to contact the site's operators, Hills Waste Solutions.

www.northacrerrc.co.uk / www.northacrerrc.blogspot.co.uk

Northacre liaison committee

The liaison committee is made up of representatives from Hills Waste Solutions, local parish councils, Westbury Town Council, Wiltshire Council and neighbouring businesses. It meets on a regular basis and minutes are published on the Northacre RRC website. Queries in connection with the liaison committee can be directed to :

Group Communications Officer
The Hills Group Limited
Ailesbury Court, High Street, Marlborough SN8 1AA, Wiltshire
Email: info@hills-group.co.uk

Local Councillors who are members of the Northacre liaison committee include:

Councillor Mrs Susan Ezra
Mayor of Westbury
Tel: 01373 822547 / 07816 991960
Email: susan@sezra.wanadoo.co.uk

Councillor David Jenkins
Westbury Town Council
Tel: 01373 823605 / 07941 201637
Email: davidjenkins53@hotmail.com / david.jenkins2@wiltshire.gov.uk

Councillor Frances Morland
Westbury Town Council
Tel: 07981 948348
Email: francismorland@hotmail.com

Hills Waste Solutions is part of the Hills Group Limited, a privately owned family company established in 1900. The Group has a broad and successful portfolio of business activities which include recycling and waste management; quarrying of aggregates and production of ready-mixed concrete; and building new homes. It is a dynamic regional business which, while centred on Wiltshire, has stretched its boundaries into neighbouring areas.



Hills Waste Solutions, County Park Business Centre, Shrivenham Road, Swindon SN1 2NR, Wiltshire

www.hills-waste.co.uk

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Heywood Village Hall, Church Road, Heywood BA13 4LP
Date: 14 June 2012
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer), Tel: 01225 713 597 or (e-mail) marie.gondlach@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Jenkins, Cllr Julie Swabey (Chairman), Cllr Russell Hawker and Cllr Michael Cuthbert-Murray (Vice-Chair)

Wiltshire Council Officers

Sally Hendry, Westbury Community Area Manager
Julia Cramp, Service Director for Commissioning and Performance
Marie Gondlach, Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – S. Ezra, G. King, D. Bradshaw, I. Cunningham
Coulston Parish Council – C. Riley
Edington Parish Council – M.E. Jones
Heywood Parish Council – K. Youngs

Partners

Wiltshire Police – Inspector Winter
Wiltshire Fire and Rescue Service – M. Franklin
BA13+ Community Area Partnership – C. King

Total in attendance: 34

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
|------------------------|---|
| 1 | <p><u>Chairman's Welcome and Introductions</u></p> <p>Councillor Julie Swabey welcomed everyone to the meeting of the Westbury Area Board and explained that the next item on the agenda was the election of a Chairman for the forthcoming municipal year and that she did not wish to fulfil that position.</p> <p>Councillor Swabey took this opportunity to thank all those who had helped her as Chairman of the Westbury Area Board and in particular Sally Hendry, the Westbury Community Area Manager, for all her support and hard work, and the members of the Westbury Area Board.</p> <p>Councillor Russell Hawker was joined by the other members of the Area Board as well as many members of the public in complimenting Councillor Swabey for her competency as Chairman and thanking her for her efforts and dedication.</p> |
| 2 | <p><u>Election of Chairman</u></p> <p>Councillor Julie Swabey (as “non-standing” Chairman) sought nominations for Chairman of the Area Board.</p> <p><u>Decision</u> To elect Councillor Michael Cuthbert-Murray as Chairman of the Westbury Area Board for the forthcoming municipal year.</p> <p style="text-align: center;">Councillor Michael Cuthbert-Murray in the chair.</p> |
| 3 | <p><u>Election of Vice-Chairman</u></p> <p>Councillor Michael Cuthbert-Murray sought nominations for Vice-Chairman of the Area Board.</p> <p><u>Decision</u> To elect Councillor Julie Swabey as Vice-Chairman of the Westbury Area Board for the forthcoming municipal year.</p> |
| 4 | <p><u>Appointment to Outside Bodies</u></p> <p>The Area Board noted the appointments to outside bodies and Working Groups as set out in Appendix A of the report.</p> <p><u>Decision</u> To confirm the appointments to outside bodies as follows:</p> |

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| | <table border="1"> <tr> <td>Leigh Park Community Association</td> <td>Cllr Russell Hawker</td> </tr> <tr> <td>Maristow Street - Rotunda Area Improvement Project Steering Group</td> <td>Cllr Michael Cuthbert-Murray</td> </tr> <tr> <td>Warminster and Westbury CCTV Partnership</td> <td>Cllr Russell Hawker</td> </tr> <tr> <td>Westbury Community Area Partnership</td> <td>Cllr Russell Hawker</td> </tr> <tr> <td>Westbury Youth Issues Group (CAYPIGS)</td> <td>Cllr Julie Swabey, Cllr David Jenkins</td> </tr> </table> | Leigh Park Community Association | Cllr Russell Hawker | Maristow Street - Rotunda Area Improvement Project Steering Group | Cllr Michael Cuthbert-Murray | Warminster and Westbury CCTV Partnership | Cllr Russell Hawker | Westbury Community Area Partnership | Cllr Russell Hawker | Westbury Youth Issues Group (CAYPIGS) | Cllr Julie Swabey, Cllr David Jenkins |
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| Westbury Youth Issues Group (CAYPIGS) | Cllr Julie Swabey, Cllr David Jenkins | | | | | | | | | | |
| 5 | <p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from: Keith Harvey, Westbury Town Councillor Tara Huntley, Westbury Community Area Partnership Tony Brodie, Headteacher at Matravers School Reverend Jonathan Burke, BA13 Partnership Bill Parks, Head of Service - Local Highways & Streetscene Dai Davies, BA13 Partnership Kerry Eatwell, BA13 Partnership Debbie Riddeford, Westbury Group Practice</p> | | | | | | | | | | |
| 6 | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p> | | | | | | | | | | |
| 7 | <p><u>Minutes</u></p> <p>Members of the public raised an issue with the accuracy of the minutes of the meeting held on 19 April 2012 as they alleged it did not reflect an exchange they had heard between members of the Area Board. It was clarified that the minutes of the meeting were not a verbatim record of the meeting and the members of the Area Board were satisfied that the minutes gave an accurate account of the meeting. It was also clarified that the minutes were to be approved only by voting members of the Area Board and signed by the Chairman, although comments and questions from members of the public were always welcome.</p> <p>Furthermore in response to a request from a member of the public, supported by members of the Area Board, that their statement as read and presented to the Area Board on 19 April 2012 be included with the minutes the following was agreed:</p> <p><u>Decision</u></p> | | | | | | | | | | |

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| | <p>a) The statements presented to the Area Board at the meeting held on 19 April 2012 be added to the relevant minutes.</p> <p>b) The minutes of the meeting held on 19 April 2012 were agreed as a correct record and signed by the Chairman.</p> <p>c) The minutes of the meeting held on Friday 18 May 2012 were agreed as a correct record and signed by the Chairman.</p> |
| 8 | <p><u>Chairman's Announcements</u></p> <p>The Chairman introduced the following announcements:</p> |
| 8.1. | <p><u>Community Area Grant Scheme</u></p> <p>The Chairman and Community Area Manager reminded people of the process to apply for Community Area Grants and encouraged them to do so when appropriate.</p> <p>Further advice and help could be sought by contacting the Community Area Manager, Sally Hendry, on 01373 864714 or email sally.hendry@wiltshire.gov.uk.</p> <p>Further information was also available on the Wiltshire Council's website.</p> |
| 8.2. | <p><u>MBT plant update</u></p> <p>Councillor David Jenkins provided an update on the MBT plant under construction on the Northacre trading estate. At present the only construction on site was the steel framework, but the plant was scheduled to be completed around August 2013. A liaison group had been set up to facilitate communication between the developers, Wiltshire Council, neighbouring businesses, local residents and Town and Parish Councils. The general feeling at this point in time was quite positive; however residents in the area were still concerned about the impact of the MBT plant once it opened.</p> |
| 8.3. | <p><u>Local market survey</u></p> <p>The Community Area Manager encouraged people to complete the survey either on line or in the library until 30 June 2012, as this would help the Wiltshire Council Markets Team establish if demand exists for new markets.</p> |
| 8.4. | <p><u>Paths Improvements Grant Scheme</u></p> <p>The Chairman invited people to consider the information included in the agenda pack and to contact Wiltshire Council's Rights of Way and Countryside Team (Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349) if they had an idea for a scheme. The closing date for applications was Friday 13 July 2012.</p> |

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| 8.5. | <p><u>Localism Act Briefing</u></p> <p>The Chairman drew the meeting's attention to the information included in the agenda pack and invited Town and Parish Council representatives to take one of the information packs available.</p> |
| 8.6. | <p><u>Rural Facilities Survey</u></p> <p>The Chairman encouraged Parish clerks to fill in the Rural Facilities Survey when they received it in the coming weeks as the results would be analysed for all 20 of Wiltshire's Community Areas and the overview report published in the autumn, as well as be used to refresh the Joint Strategic Needs Assessment for Wiltshire.</p> |
| 8.7. | <p><u>Response to Westbury Bypass motion</u></p> <p>The Chairman introduced the response from Councillor Dick Tonge, Cabinet Member for Highways and Transport, to the motion agreed at the Area Board at the 19 April 2012 meeting.</p> <p>He also introduced the response from Councillor Julie Swabey, Chairman of the Area Board at the time, to a request from a member of the public for the Area Board to reaffirm its commitment to the designation of the Wellhead Valley as an Area of Outstanding Natural Beauty.</p> <p>This led a member of the public to address the Area Board and question the comments made by Councillor Hawker in a letter to the White Horse Journal. The Chairman explained that the comments were only Councillor Hawker's views and did not reflect the views of the Area Board, therefore it would only be appropriate for Councillor Hawker himself to respond to the gentleman's query outside of the meeting, which Councillor Hawker readily agreed to do.</p> <p>The Chairman concluded by explaining that these were only Chairman's Announcements and not items on the agenda open for debate. He offered reassurance that, at the appropriate time, the Westbury Bypass would be an item on the agenda of a meeting of the Area Board and at that point everyone, wishing to, would be able to take part in the discussion and express their views.</p> |
| 9 | <p><u>Partner Updates</u></p> <p>Westbury Town Council</p> <p>Councillor Sue Ezra gave an account of the very successful Jubilee events, which had benefited from a good turnout despite the unsettled weather. She was sorry to say that unfortunately the police had had to be called and pointed out that it was a shame one or two individuals could spoil a good moment enjoyed by many.</p> <p>Parish Councils</p> |

Councillor Julie Swabey informed the Board that the events run in the villages had been very successful and a good time was had by all involved.

Community and Young Persons Issues Group (CAYPIG)

The Community Area Manager welcomed Tony Nye who was replacing Sally Wilcox during her maternity leave.

Wiltshire Police

In addition to the information already included in the agenda pack Inspector Lindsey Winter confirmed that performance was at a reasonable standard compared to the same period last year, however she wanted to highlight two issues that were currently affecting Westbury:

- **Town Centre burglaries.** A mixed group of youths aged between 14 and 17 has been targeting properties within Westbury town centre. Most offenders had already been arrested and would soon be required to attend Court, however they seemed determined to carry on offending. She urged everyone to apply caution and ensure all windows and access points to houses as well as sheds and garages were securely locked.
- **Arson offences.** A group of boys aged between 10 and 12 had been setting fires to various objects in the town (rubbish bins, telephone boxes, etc). Although there did not appear to be any intention to cause harm, it was potentially very dangerous. The Police knew who they were but it was difficult to prosecute due to the age of the offenders.

In both cases Inspector Winter urged people to call 101 or 999 (in case of emergencies) to report any suspicious activities.

Following a question from a member of the public Inspector Winter explained that it would only be possible to display ASBOs or release photos of offenders if agreed by the Magistrates at the time the ASBO was issued.

Chamber of Commerce

Councillor David Jenkins explained that the Chamber of Commerce was growing with three new members having joined recently. They planned to offer support and advice to local businesses, from small local shops to (if all went well) very large organisations moving into the area.

Wiltshire Fire and Rescue NHS Wiltshire

Updates were included in the agenda pack.

10

Tackling Financial Exclusion

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| | <p>Emma Cooper Partnership Development Manager - Communities and Voluntary Sector Support, delivered a short presentation and explained that the Joint Strategic Assessment for Westbury had highlighted the following:</p> <ul style="list-style-type: none"> • 4 areas most deprived 20% in Wiltshire; • 16.8% of families were vulnerable • Significant Armed Forces Community; • Decline in rural facilities (post offices). <p>Collection point on Monday afternoons at Crosspoints.</p> <p>She explained that the Credit Unions were regulated by the Financial Services Authority and that the Wiltshire Community Bank offered community savings and loan cooperatives where members pooled their savings to lend to one another. The general rule was to save for 10 weeks before one could borrow money; however an emergency loan was also available. There was no interest paid on savings however dividends were paid, last year 2% had been paid to savers. There currently were 600 members, with a budget of £160,000 with 70% on loan.</p> <p>She invited people to watch the short film on Wiltshire Community Bank on http://www.youtube.com/watch?v=5aIT_uAvwmo&feature=youtu.be</p> <p>In response to questions asked it was explained that education was also a big part of the project and that Wiltshire Community bank was working in partnership with a number of schools in Trowbridge.</p> |
| 11 | <p><u>Community plan / update from Westbury Forward event</u></p> <p>Carole King, Vice-Chair of the Westbury Community Area Partnership, explained that the community plan was now a “living” document. As the closing date for the consultation was nearing she encouraged people to contact the partnership if they wished to make any comments or propose any changes to the community plan.</p> <p>Following on from the community event in January it had been decided to focus on two or three key issues per topic.</p> <p>The plan should be produced very shortly and copies would be made available, it was also hoped that the plan would be updated on a more regular basis (every 6 months or at least once a year).</p> |
| 12 | <p><u>Leigh Park adoption update</u></p> <p>Steve Ibbetson - Technical Services Manager, gave the six-monthly update as requested by the Area Board and in doing so he drew the meeting’s attention to</p> |

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| | <p>progress as shown in appendix A to the report included in the agenda pack.</p> <p>He explained that the project was now in its second phase and on track, however the developer had encountered complications with proving legal title to the land and therefore little progress had been achieved. The developer had submitted a further title plan which was presently with the Council's legal department. He was pleased to report good working relationships with the developer overall.</p> <p>Councillor Hawker expressed his satisfaction at hearing that progress was being made as this had been a long running project and offered to monitor the situation with regards to road adoption.</p> <p>Sally Hendry, Westbury Community Area Manager, explained that a representative from Persimmon had been invited but unable to attend this meeting, and would be invited to attend the meeting of the Area Board when the Leigh park adoption was considered again in six months.</p> |
| 13 | <p><u>Cabinet member</u></p> <p>Unfortunately Councillor Lionel Grundy, Cabinet Member for Children's Services, was unable to attend the Area Board meeting.</p> |
| 14 | <p><u>Informal Adult Education in Wiltshire</u></p> <p>Simon Burke, Head of Business and Commercial Services - Schools and Learning, introduced the report on Informal Adult Education in Wiltshire and invited the Area Board to indicate which of the four options proposed it would wish to recommend to Cabinet. He also invited everyone to fill-in the available questionnaire.</p> <p>During the ensuing conversation points including the following were raised:</p> <ul style="list-style-type: none"> • Disappointment over the short consultation period (end of April to June) and the fact that it took place after the closure of Urchfont was agreed; • Concerns over the little time available to the Area Board to make an informed decision based on the needs of the Westbury Community Area. <p>All members of the Area Board agreed that the option recommended to cabinet should reflect the opinion of all those present at the meeting. It was therefore agreed to vote on each of the four options proposed by show of hand and that the Area Board would recommend the option receiving most votes to Cabinet. When put to the vote Option 3, as detailed below, received overwhelming support.</p> <p>Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.</p> <p>Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the</p> |

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| | <p>demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.</p> <p>This approach would require the active involvement of members of the community area networks if it is to be delivered in an affordable way.</p> <p>For:</p> <ul style="list-style-type: none"> Uses expertise and experience of other providers Little financial risk to the council Reduced financial risk to providers Builds upon network of community areas Providers and council able to bid for BIS funding <p>Against:</p> <ul style="list-style-type: none"> Level of activity may vary from one area to another Will have to establish system to identify demand Different providers use different systems <p>Decision:</p> <p>Westbury Area Board recommends the following option to Wiltshire Council's Cabinet:</p> <p>Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.</p> |
| 15 | <p><u>Issues Updates</u></p> <p>Sally Hendry, Community Area Manager reminded everyone that issues could be reported to your local councillor or to her. Issues could also be reported and tracked via www.wiltshire.gov.uk/areaboards.</p> <p>She provided an update on the following issues at the meeting:</p> <ul style="list-style-type: none"> • Bus service to the new Primary Care Centre (PCC). It was expected that there would be roughly two buses per hour to the PCC, with the earliest bus getting there at about 9.15am (as it will perform a school journey first). There would also be fewer buses on Saturdays after 10.30am when the PCC would close. The PCC was still on course to open on Tuesday 28 August but the buses would only operate once the bus turning circle had been completed on site. The Community Area Transport Group had agreed to pay for signage. • Speedwatch results in Bitham Park. On average 10 vehicles or so have been recorded exceeding the 36mph limit for every hour the Speedwatch team has been operating. Several passers-by have expressed support for the scheme and maybe even an interest in joining! |

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| | <ul style="list-style-type: none"> • Parking restriction. The parking restriction consultation for double yellow line had ended. The order was being processed and it was anticipated that work on the grounds would start in mid August. • Leigh Park Community Centre. Work had started and should be finished in November with the community centre opening in December 2012. • Bath HGV restrictions. An update would be provided at the next meeting regarding the outcome of the joint appeal (Highways Agency, Somerset County Council and Wiltshire Council) had submitted to the Secretary of State for Transport regarding the affirmation by Bath and North East Somerset Council to introduce a lorry ban on the primary route A36 at Cleveland Bridge, Bath. Those wishing to support the appeal could send correspondence to FAO Michael Dnes, Roads Reform, Zone 3/29, Department for Transport, Great Minster House, LONDON, SW1P 4DR. <p>In other news Sally explained that:</p> <ul style="list-style-type: none"> • A Wiltshire species of apple tree, “Julia’s Late Golden”, named after Julia Hember of Codford who died from a rare form of leukaemia and had been part of the exhibits for the Salisbury Jubilee event has been accepted as a gift to the Queen and been taken to Windsor Castle this very day by volunteers from the Bratton-based Reeves Community Orchard. • The Westbury History Boards, which had also formed part of the exhibits for the Salisbury Jubilee event are available for loan. If any community groups are interested in using these boards please contact Sally Henry. • A Health Fair would take place on Saturday 16 June 2012. |
| 16 | <p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on Thursday 16 August 2012 at The Paragon, Westbury BA13 3HA.</p> |

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| Report to | Westbury Area Board |
| Date of Meeting | 16 August 2012 |
| Title of Report | Community Benefits achieved through the Planning Process |

Purpose of Report

To provide the Area Board with an update on the last 7 years of Section 106 agreements in the Westbury community area.

The report details the following:

1. What is a Section 106 agreement and how are they agreed
2. Summary of money received, money spent and money outstanding
3. How to access funding if there is funding available
4. Emerging policy on funding infrastructure requirements

1. Background

- 1.1. A request was made by Westbury Area Board for an update on the money secured through Section 106 agreements in the Westbury Community Area over the last 7 years.
- 1.2. An exercise has recently been carried out to capture all Section 106 agreements in Wiltshire. A Scrutiny Task Group was set up to help monitor the progress made on this work so that the same information can be given to every Area Board. This report provides all the details captured in the Westbury Community Area.

2. Main Considerations

2.1. What is a Section 106 Agreement?

The definition of a Section 106 Agreement is :

“Section 106 (S106 of the Town and Country Planning Act 1990) allows a local planning authority (LPA) to enter into a legally-binding agreement or planning obligation with a landowner in association with the granting of planning permission. The obligation is termed a Section 106 Agreement.

- 2.1.1. These agreements are a way of delivering or addressing matters that are necessary to make a development acceptable in planning terms. They are increasingly used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing”.
- 2.1.2. The Council needs to have robust mechanisms in place to secure funding from developers towards the cost of infrastructure. These mechanisms must be supported by a comprehensive infrastructure planning evidence base, which shows what infrastructure is needed, how much it costs, how it will be funded, and when and how it will be delivered. Presently, the Council uses Section 106 agreements to negotiate developer contributions towards infrastructure from each separate development.
- 2.1.3. The Council will examine each development proposal for its need to contribute to the community infrastructure requirements and negotiate to secure planning obligations or by means of other appropriate methods to secure the requirements identified. These contributions are in accordance with the relevant Local Plan policy. For the Western Area, the West Wiltshire District Plan - Policy : I1– Implementation, is the relevant policy for securing contributions. However, since the publication of the Leisure & Recreation Development Plan Document in March 2009, several District Plan Policies (R numbers were deleted) and largely replaced by Policies LP1-LP5, and OS1-OS2 (all of which are listed in the Leisure &

Recreation DPD). In addition to this, the West Wilts area has an adopted SPG covering Open space provision for new housing) published in Aug 2004).

- 2.1.4. It is unlawful for the Council to spend Section 106 money on anything which is not in accordance with how it is set out in the specific agreement.
- 2.1.5. Within each agreement there are trigger points for when the money has to be paid to the beneficiary Services. These triggers are often different for each development and are negotiated with the applicants before the agreements are signed. Examples of trigger points could include “payment on completion of the 10th house”, “payment prior to first occupation”, “payment on commencement of development”.
- 2.1.6. These trigger points are recorded by the s106 Monitoring Officer and actively monitored by the beneficiary services.

2.2 Emerging policy - role of Section 106 Agreements in the future

The latest Government legislation makes it clear that it intends to revise the current system with the introduction of Community Infrastructure Levy (CIL). This will be a new charge based on the principle of providing infrastructure to support development. In other words, it is a system of pooled contributions that can be spent on infrastructure across a wider area, whereas Section 106 contributions will in future be limited to site specific infrastructure and affordable housing. In time, the current use of Section 106 agreements to collect pooled contributions will be limited because CIL is the Government’s preferred mechanism in this regard. From April 2014, in line with legislation, local authorities will be restricted on the amount of pooled contributions they can collect through Section 106 Agreements, as such Wiltshire Council intends to become a CIL Charging Authority before this point.

- 2.3 The Council’s approach to delivering infrastructure in the future is set out in Core Policy 3 of the draft Wiltshire Core Strategy (Wiltshire Core Strategy Pre-Submission Document, February 2012). Core Policy 3 states that *“Upon adoption of the CIL Charging Schedule, CIL will be used to pool developer contributions towards a wide range of new and improved infrastructure necessary to deliver new development”*. The policy also recognises that Section 106 Agreements may still play a role in securing contributions directly related to specific developments, although there can be no double charging for infrastructure through both CIL and Section 106 Agreements.

3. 2.4 An Infrastructure Delivery Plan has been prepared alongside the Core Strategy to

inform the infrastructure requirements of new development planned for Wiltshire. This forms the basis on which Wiltshire Council can move forward on the preparation of CIL, which is programmed to be in place July 2013. While CIL is being developed Section 106 Agreements will continue to be used. **Section 106 Agreements in the Westbury**

- 3.1 Appendix 1 sets out all of the Section 106 Agreements in the Westbury Community Area secured in the last 7 years.
- 3.2 The table shows all of the agreements which have secured financial obligations along with the details of where the funding has been sought, how much has been negotiated for each beneficiary area and whether we have received money.
- 3.3 The 'total received' column on the appendix shows all the contributions that have been received by the Council. This money may have already been spent on the allocated projects as specified in the Section 106 agreement.
- 3.4 The update position/comment shows some more details about the current situation.

4 Access to funding

- 4.1 All Section 106 Agreements specify how the financial contributions should be spent.
- 4.2 Funding for Affordable Housing is ring fenced for the provision of affordable homes to meet demonstrable need. However, in some instances, there has been a need to review some of the Section 106 obligations on affordable housing due to market conditions and scheme viability issues. In these cases it is likely that any financial contribution could be negated.
- 4.3 Education contributions are discussed and agreed with all parties throughout the planning process and any funding will have been set for specified projects relating to the development.
- 4.4 The majority of highways contributions are very specific and funding is allocated to particular projects. In some cases, contributions are secured towards outcomes where the project(s) are less well defined, and which offer the Council some limited discretion over how the contribution may be spent. These are normally in towns where overarching transport strategies already exist and it is intended to involve the Community Area Transport Groups (CATG) in helping to decide priorities.
- 4.5 The Land Adoptions team, who are responsible for the allocation of Section 106 money obtained specifically for public open space, are in

the process of contacting all Town and Parish Councils to notify them of any unspent money. Any enquiries relating to this should be sent to landadoptions@wiltshire.gov.uk or contact Stuart Harper from the Land Adoptions team on 01380 734682. Funding secured via a commuted sum will be fed into the budgets for ongoing maintenance of sites.

5 Environmental & Community Implications

5.1 There are no Environmental and Community Implications

6 Financial Implications

6.1 Section 106 money must be spent in line with Section 106 Agreement and cannot be used for other projects not related to the development.

7 Legal Implications

7.1 There are no specific Legal implications related to this report.

8 HR Implications

8.1 There are no specific HR implications related to this report.

9 Equality and Inclusion Implications

9.1 There are no specific Equality and Inclusion implications.

10 Officer Recommendations

10.1 There are no officer recommendations.

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| Appendices | Appendix 1 – Summary of Section 106 Agreements in the Westbury Community Area. |
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| Report Author | Sally Canter, Head of Customer and Technical Support, Development Services Telephone: 01249 706630 email: sally.canter@wiltshire.gov.uk |
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| Application No | Site Address | Description | Parish | Date of Agreement | Open Space Requirement | Open Space Amount Received | Education Due Requirements | Education Amount Received | Affordable Housing Requirement | Affordable Housing Amount Received | Public Art Requirement | Public Art Amount Received | Highways Requirement | Highways Amount Received | Waste & Recycling Requirement | Waste and Recycling Amount Received | TOTAL NEGOTIATED | TOTAL RECEIVED | Update position/Comment |
|----------------|--|--|--------------|-------------------|------------------------|----------------------------|----------------------------|---------------------------|--------------------------------|------------------------------------|------------------------|----------------------------|----------------------|--------------------------|-------------------------------|-------------------------------------|------------------|----------------|---|
| 06/01012 | Land north of main building Clover Grass Court Bratton Wiltshire | Construction of 10 new houses and 2 new bungalows to include alterations to the adopted highway at the site entrance | Bratton | 05/12/06 | | | £31,696.00 | £31,970.00 | | | | | | | | | £31,696.00 | £31,970.00 | |
| 06/01446 | Dilton Marsh Playschool High Street Dilton Marsh Wiltshire | Demolition of modern additions to rear of building as per previous approvals 04/02418 and 04/02412 and conversion to four residential units | Dilton Marsh | 14/05/07 | | | | | £0.00 | £0.00 | | | | | | | £0.00 | £0.00 | No affordable Housing as clawback implemented |
| 08/00601 | Garages at Queens Road Westbury Wiltshire | Demolition of existing garages and construction of twelve new dwellings and parking | Westbury | 21/11/08 | £8,343.73 | £8,343.73 | | | | | | | | | | | £8,343.73 | £8,343.73 | DE investigating with finance to transfer funds |
| 08/00834 | Land at 7A Trowbridge Road, Westbury | Erection of 11 dwellings | Westbury | 09/03/09 | £8,343.73 | £0.00 | £68,770.00 | £0.00 | | | | | | | | | £77,113.73 | £0.00 | Development not commenced |
| 08/02155 | Land at rear of Stables, Black Horse Lane, Westbury | Erection of ten dwellings | Westbury | 18/06/09 | £6,953.00 | £6,997.50 | £68,770.00 | £68,770.00 | | | | | | | | | £75,723.00 | £75,767.50 | Open Space monies available for Play facilities at Leigh park |
| 08/03460 | Frogmore House Frogmore Road Westbury | Erection of 29 dwellings | Westbury | 30/03/09 | £12,000.00 | £12,000.00 | £126,184.00 | £126,184.00 | | | | | £13,455.00 | £14,576.00 | | | £151,639.00 | £152,760.00 | Open Space monies available for Play facilities at Mead Road and Kingfisher Drive |
| 09/01371 | Land at Area R11 Leigh Park, Westbury | Development of the land for the proposed replan of the 2007 permission with the erection of 25 residential units and their assoc roads, sewers & parking COD = 16/01/2012 - letter confirming 2007 permission will NOT be implemented | Westbury | 19/12/07 | | | | | £0.00 | £0.00 | | | | | | | £0.00 | £0.00 | Open Space Commuted Sum to be calculated - trigger not met |
| 09/01579 | Land at Area R1D Leigh Park Westbury | Erection of 117 dwellings, public open space & assoc landscaping, highways & drainable infrastructure | Westbury | 22/12/09 | £26,287.25 | £0.00 | £126,715.00 | £118,609.37 | £0.00 | £0.00 | | | £20,221.00 | £22,748.63 | | | £173,223.25 | £141,358.00 | Open Space trigger not met - when paid, £17382 will be available to be spent in the locality of the Land and £8904 to be used for future maintenance of adjacent Open Spaces |
| 10/03406 | Land at Slag Lane & Hawkerdige Road Westbury | Erection of 117 dwellings with associated public open space, landscaping and highways | Westbury | 14/12/11 | £225,600.00 | £0.00 | £614,854.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £20,000.00 | £0.00 | £13,221.00 | £0.00 | £873,675.00 | £0.00 | Development not yet commenced - Open Space money is the Urban Park Maintenance Contribution. Education = £171598 for Primary Education & £443256 for Secondary Education. Public Art - developer to provide account of expenditure - WC has provided a list of consultants to the developer |
| 10/03876 | Land adj Westbury Leigh Primary School Sandalwood Rd Westbury | Erection of 28 Residential units | Westbury | 25/08/11 | £7,800.00 | £0.00 | £129,116.00 | £132,050.46 | | £0.00 | £6,240.00 | £6,381.83 | £30,000.00 | £0.00 | £2,712.00 | £0.00 | £175,868.00 | £138,432.29 | Public Art - money not spent - a brief for this commission will be done in the next couple of months. Public Open Space invoice issued w/c 23.7.2012 |

June update

New Salisbury health facility gets planning permission

Proposals for a new, state-of-the-art GP practice on part the site of the former Old Manor Hospital, on Wilton Road, Salisbury have been granted planning permission. The new, GP-led development will be the new home for Grove House and New Street practices, and the building will be paid for and developed by the practices, who have recently merged to become Salisbury Medical Practice.

Notice of the planning permission is available on Wiltshire Council's website at: <http://www.wiltshire.gov.uk/planninganddevelopment/2012/0017/applicationdocument.htm>

NHS Wiltshire launches consultation on Wiltshire Falls and Bones Health Strategy 2012-14

The Wiltshire Falls and Bones Health Strategy 2012-14 was launched for public consultation on Thursday 21 June. The main aim of the strategy is to reduce the number of falls which result in injury.

NHS Wiltshire is seeking the views of local people, service users and carers, who's input into discussions about the future shape of the services will allow us to gain as wide a view as possible as to how Wiltshire tackles falls and bone health over the next two years.

The strategy focuses on five priority areas:

- Falls and osteoporosis care pathways
- Multi-disciplinary falls assessment and interventions
- Osteoporosis assessment and treatment
- Best practice management of people after a hip fracture
- Raising awareness of falls and bone health, and the importance of a healthy lifestyle

Maggie Rae, Corporate Director of Public Health and Public Protection, says

"Falls can be very serious for older people but there are many simple steps you can take to reduce your chance of falls and fractures. The aims of the Falls and Bone Health Strategy are to: improve falls and fracture services used by Wiltshire residents and make sure that services respond to the needs of older people; halt the rising number of falls and related injuries experienced by older people each year; and support older people to access a wide range of community resources."

Your views on the draft falls and bone health strategy will help us to ensure we have got the priorities for Wiltshire right and we look forward to hearing from you. **All comments on the draft strategy must be received by 13th September 2012.** The draft strategy and

consultation document can be found on the NHS Wiltshire website here: <http://www.wiltshire.nhs.uk/Clinicians/For-healthcare-professionals/For-healthcare-professionals.htm> which also includes a questionnaire that you can complete for letting us know your views/comments.

NHS 111 – Award of contract for call-handling

The contract for the call handling and clinical assessment elements of the new NHS 111 service in Wiltshire and Bath and North East Somerset has been awarded to Harmoni, subject to contract finalisation.

Clinical Commissioning Groups and Harmoni will be working with other local stakeholders to deliver a high quality service for patients in Wiltshire and Bath and North East Somerset with urgent care needs, from April 2013.

Ed Macalister-Smith, Chief Executive of the NHS B&NES and Wiltshire PCT cluster said: "We know people can be confused about which NHS service to use when they need help quickly, and too often they use the wrong service. NHS 111 is an important step in our journey towards improving the way that patients use urgent healthcare services. We look forward to working with Harmoni to implement the call-handling and triage elements of the wider NHS 111 service".

The next PCT cluster Board Meeting will be held on Wednesday 25 July at 10am at Bath & North East Somerset PCT headquarters, St Martin's Hospital, Clara Cross Lane, Bath. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk).

August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

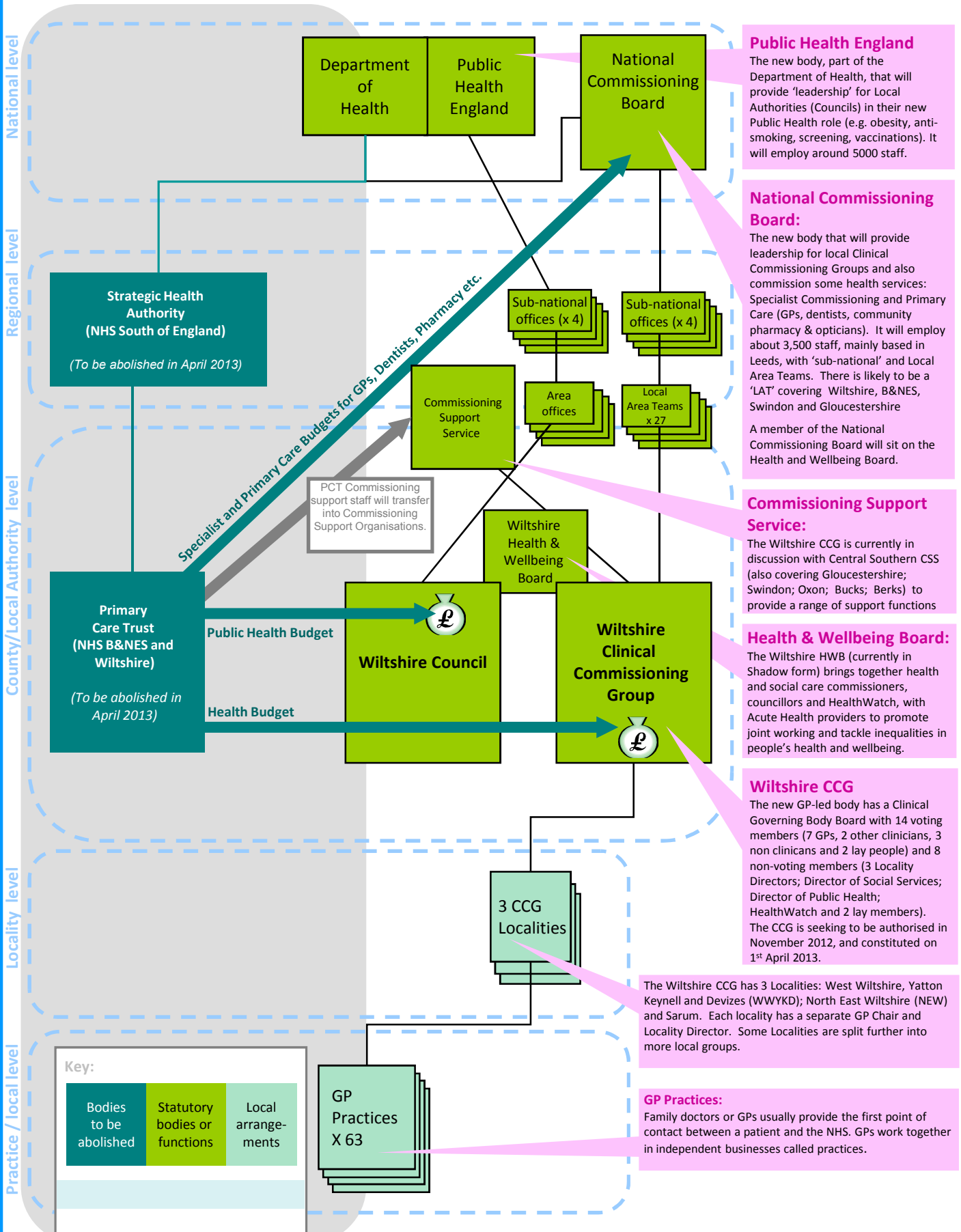
Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

The NHS Reforms: *The old and the new*

The old ...

... and the new ...





Crime and Community Safety Briefing Paper Westbury Community Area Board 3rd August 2012

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

🖥️ Visit the new and improved website at: www.wiltshire.police.uk

Team News:

Ps Debra ASHLEY

Town Team:

Pc Jo Philpott
PCSO Matt Stewart
PCSO Neil Turnbull
PCSO Hannah Jamieson

Rural Team:

Pc Darren Foulger
PCSO Lukas Breedt

WESTBURY PERFORMANCE:

| EG11 Westbury Town | Crime | | | | Detections* | |
|-----------------------------|-----------------------|-----------------------|---------------|----------|-----------------------|-----------------------|
| | July 2010 - June 2011 | July 2011 - June 2012 | Volume Change | % Change | July 2010 - June 2011 | July 2011 - June 2012 |
| Victim Based Crime | 703 | 641 | -62 | -9% | 18% | 20% |
| Domestic Burglary | 41 | 33 | -8 | -20% | 7% | 33% |
| Non Domestic Burglary | 56 | 53 | -3 | -5% | 4% | 4% |
| Vehicle Crime | 53 | 86 | 33 | 62% | 8% | 8% |
| Criminal Damage & Arson | 183 | 151 | -32 | -17% | 14% | 15% |
| Violence Against The Person | 132 | 110 | -22 | -17% | 45% | 46% |
| ASB Incidents | 219 | 147 | -72 | -33% | | |

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (June 2011 - May 2012)

* Detections include both Sanction Detections and Local Resolution

| EG12 Westbury Rural | Crime | | | | Detections* | |
|-----------------------------|-----------------------|-----------------------|---------------|----------|-----------------------|-----------------------|
| | July 2010 - June 2011 | July 2011 - June 2012 | Volume Change | % Change | July 2010 - June 2011 | July 2011 - June 2012 |
| Victim Based Crime | 137 | 159 | 22 | 16% | 20% | 19% |
| Domestic Burglary | 10 | 6 | -4 | -40% | 10% | 33% |
| Non Domestic Burglary | 26 | 25 | -1 | -4% | 4% | 8% |
| Vehicle Crime | 17 | 31 | 14 | 82% | 6% | 6% |
| Criminal Damage & Arson | 27 | 27 | 0 | 0% | 22% | 22% |
| Violence Against The Person | 24 | 28 | 4 | 17% | 63% | 61% |
| ASB Incidents | 34 | 30 | -4 | -12% | | |

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (June 2011 - May 2012)

* Detections include both Sanction Detections and Local Resolution

The performance figures for Westbury and the surrounding villages this reporting period show better results when compared to this time last year. This is good news.

The figures for Westbury Town show a reduction in all crime types, except vehicle crime, and a reduction in overall crimes being reported – **62 less victims than at this time last year.**

Westbury Rural has suffered a significant amount of vehicle crime this last 2 months and this is reflected in the increases shown above.

Vehicle Crime across the whole area is a particular problem and whilst the Police continue to publicise clear messages about leaving valuables in cars people still continue to do so. Leaving laptop computers, mobile phones, cash and handbags in cars is simply too tempting for some.

Other types of vehicle crimes include farm quad bikes, diggers and all terrain vehicles being stolen from isolated farm yards and tracks. Often these items are left with keys in the ignition or left unattended and insecure. Looking after this type of sought after property is crucial in the current climate; these items are clearly the current commodity of choice.

The local police have been focusing their attentions on those suspected of committing this type of crime, there have been a number of arrests and 4 local youths are currently pending appearances in Court. Other work continues re the rural crime with our neighbours in Avon and Somerset Police.

Burglaries to houses in Westbury and the surrounding villages remains a concern, our isolated villages and nice houses undoubtedly appeal to those intent on committing crime so it is vitally important that all those eyes and ears within our communities look out for each other. Anything that seems out of the ordinary, vehicles loitering, suspicious people appearing where they shouldn't be, needs to be acted upon, whether it is noting down car regn numbers, brief descriptions, times/dates, reporting this to the Neighbourhood Watch Co ordinator, or the Police, your information will be gratefully received. 101 is the non emergency reporting number.

There have been arrests for the most recent house burglaries in and across Westbury but enquires have yet to be finalised before any appearances in Court.

This is a timely reminder for home owners to take care when leaving houses unattended during the hot weather/holiday periods. Windows need to be closed and doors locked securely.

If you are part of a Neighbourhood Watch Scheme in your Street/Close/Road please remember to let your co ordinator know of your circumstances and use those who are close to you to help look after your property. Security products are available for property marking and added security if you feel it necessary.



1. **Mr Ricky Rogers** is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing police matters in the Community Area. He can be contacted via Wiltshire Police Authority: 📞 01380 734022

or 🌐 <http://www.wiltshire-pa.gov.uk/feedback.asp>

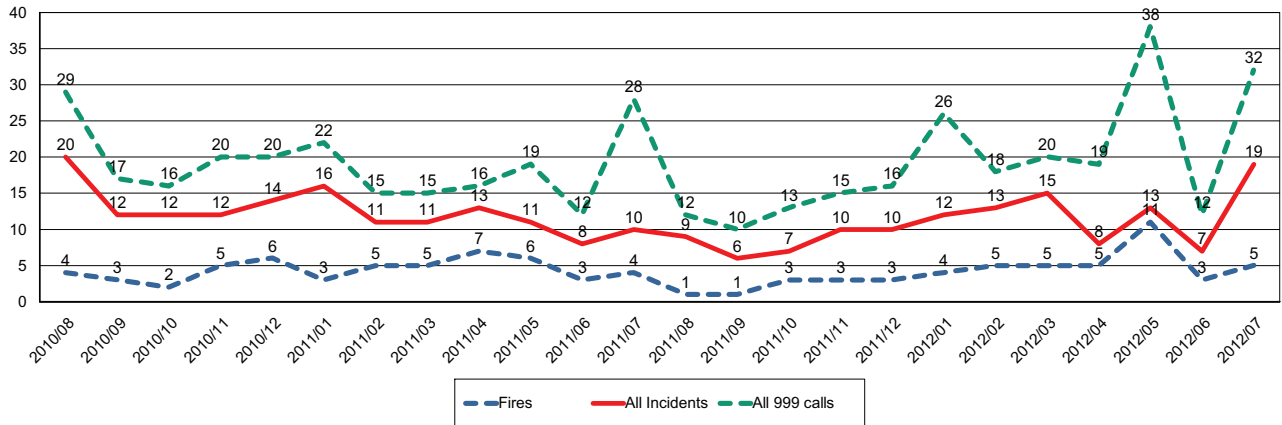
Lindsey Winter
Sector Inspector
3rd August 2012



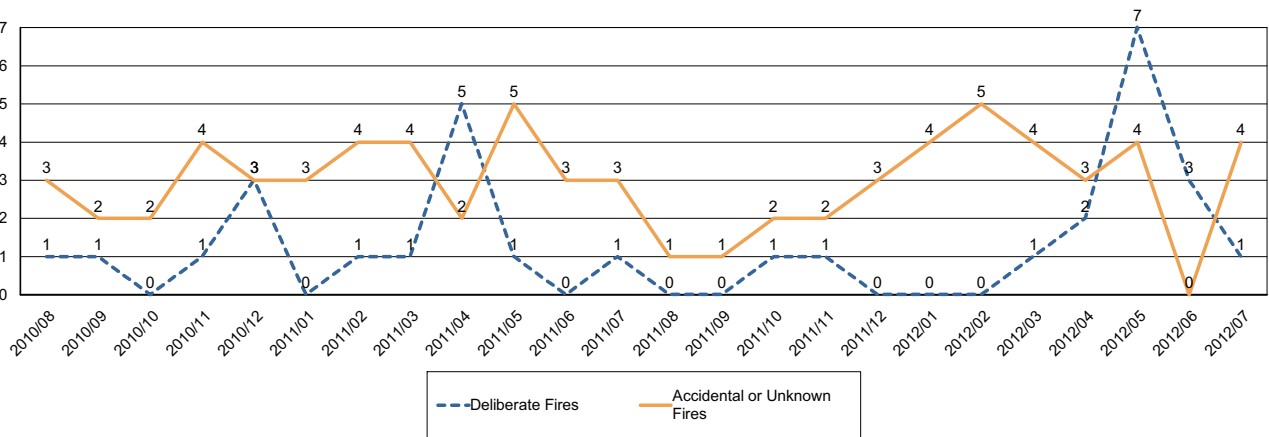
Report for Westbury Area Board

The following is an update of Fire and Rescue Service activity up to and including July. It has been prepared using the latest information and is subject to change.

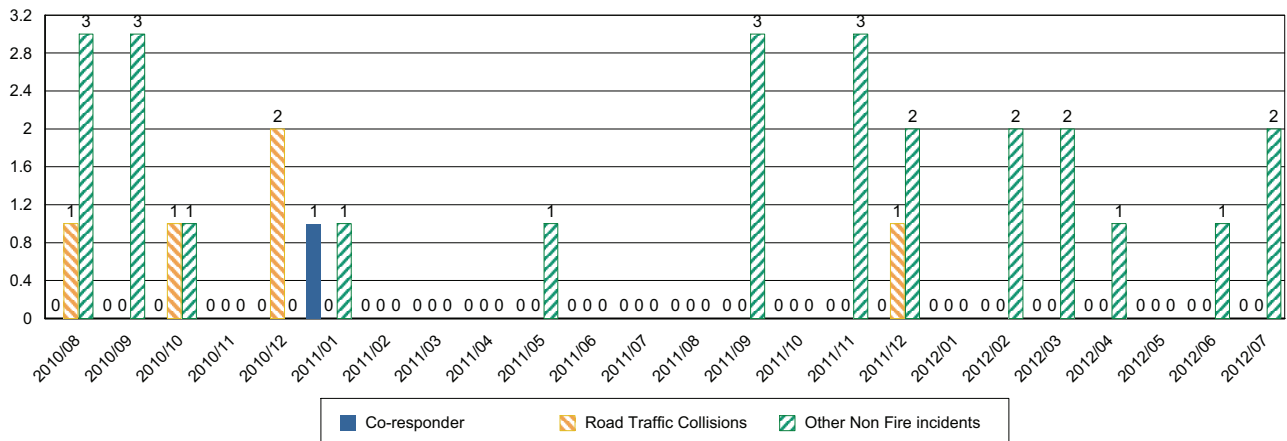
Incidents and Calls



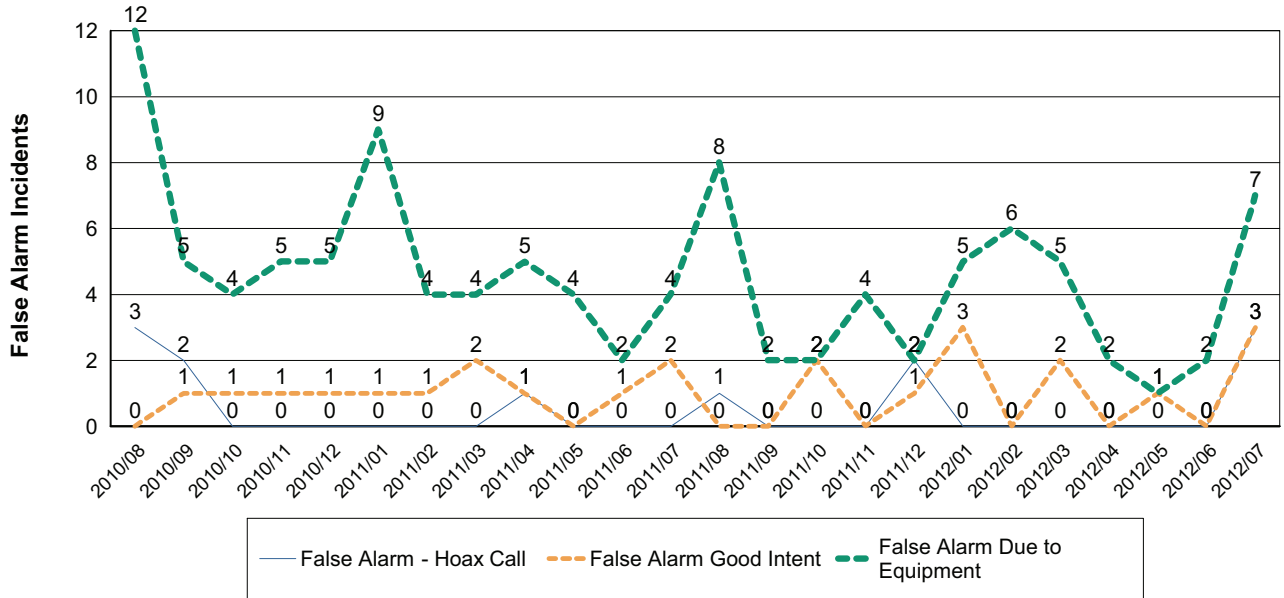
Fires by Cause



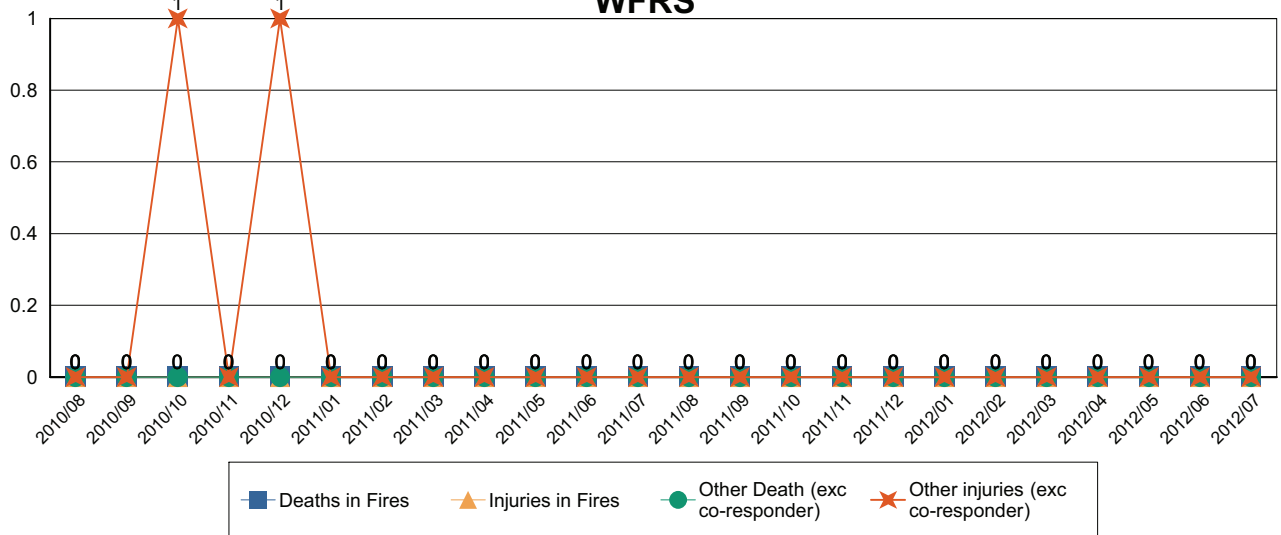
Non-Fire incidents attended by WFRS



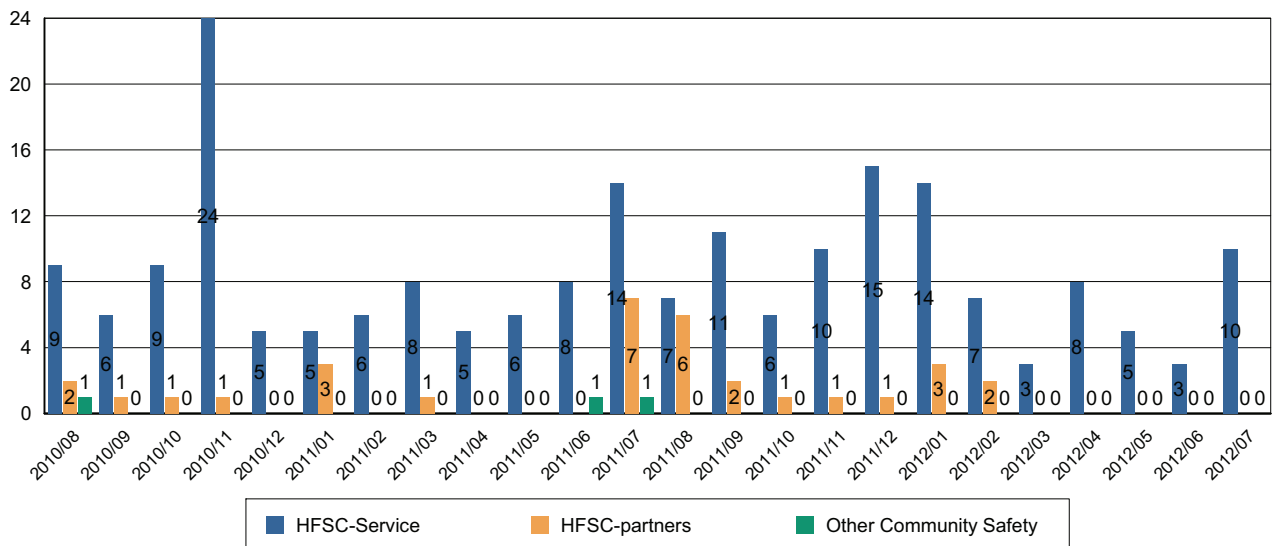
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Community Area Transport Group report

1. Background

In 2012/13 the 18 area boards were again allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale transport schemes to be progressed in their community areas. Westbury area board was allocated £10,320.

The funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

2. Westbury Community Area Transport group (CATG)

Westbury area board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the area board.

The current membership of the Westbury CATG comprises of Westbury area board councillors and representatives from parishes, the Community Area Partnership, the community and the police. Highways officers also attend all meetings.

3. CATG Meeting 2012

At its meeting on 28 June the CATG discussed a variety of local transport issues including:

- Actions taken on improving road safety on B3097
- Edington junction improvements and approval of application for extra funding bid ref this project
- Signage for cycle and walking routes between town centre and White Horse health centre.
- Bus stops for revised route to White Horse health centre
- Edward Street pedestrian and traffic safety
- Speeding concerns in Oldfield Road
- Request for footpath/painted pavement at Edington on part of the B3098
- Request for footpath at Dilton Marsh Tower Hill
- Request for speed limit signs at Bitham Park
- Request for footpath/painted pavement near the viewing area on the B3098

- Request for renovation of footpath between Avebury Close and Station Road
- Safety of roundabouts at Gooselands/Leigh Road

4. Recommendations

That Westbury area board agree the recommendations of the CATG:

- £2,500 funding for signage on new and existing routes
- £2,500 for additional bus stop on new primary centre bus route
- £1000 to fund a pedestrian survey in Edward Street

Westbury Area Board

16 August 2012

Community Area Grants

Purpose of Report

To ask councillors to consider applications seeking the following funding from 2012/13 Area Board Grants:

1. Jubilee Players Bratton for £535
2. Area board led grant for £1,000 to fund a dental campaign for pre school children
3. Area board led grant for £2,000 to fund the start up of a job club
4. Area board led grant for £1500 to fund an awareness campaign for responsible dog ownership and dog fouling.

1. Background

1.1 Area boards have authority to approve grants under powers delegated to the area boards by the leader of Wiltshire Council (13 May 2009). Under the terms of that delegation area boards must operate within the policies set by the leader and/or the council. Wiltshire Council has adopted an Area Grants Policy, with funding criteria, to which the area boards must adhere.

1.2 In accordance with the Scheme of Delegation, any recommendation of an area board that was contrary to the funding criteria would need the approval of the leader, the appropriate cabinet member or the Cabinet.

1.3 In 2012/13 the Westbury Area Board has been allocated a budget of £40,447.

2. Main Considerations

2.1 Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed before 31 March 2013.

2.2 Funding applications will be considered at every Area Board meeting until 31 March 2013.

3. Environmental Impact of the Proposals

3.1 Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the

community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1 Awards must fall within the Area Boards budget allocated to the Westbury Area Board.

4.2 If the grant applications are approved as per officer recommendations, there will be **£28,912** left in the Westbury area board budget for 2012/13.

5. Legal Implications

5.1 There are no specific legal implications related to this report.

6. HR Implications

6.1 There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 Community Area Grants give all local community and voluntary groups, town and parish councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – Officer recommendations.

8. Officer recommendations

| Applicant | Project proposal | Funding requested |
|---------------------------------|--|-------------------|
| Jubilee Players, Bratton | To replace 12 scenery flats (8 no 8ft x 4ft and 4 no 8ft x 2ft) and purchase cables and a two way radio for productions. | £ 535 |

8.1.1 Officers are of the opinion that this application meets 2012/13 grant criteria.

8.1.2 . The Jubilee Players comprise a thriving village amateur dramatics group which was founded in 1997. It provides regular plays and performances ensuring affordable ticket prices to ensure maximum community participation. Members of the community are involved in the productions not only acting but also set design and construction, lighting, costumes, front of house and publicity. The project demonstrates links to the Local Agreement for Wiltshire ambition "Building Resilient Communities".

| Applicant | Project proposal | Funding requested |
|--------------------------|---|-------------------|
| Children's Centre | Funding for an awareness campaign in pre school dental health | £1,000 |

8.2.1 This is an area board led grant linking to the issues raised at Westbury Forward and in the draft Westbury community plan - see separate report.

| Applicant | Project proposal | Funding requested |
|-------------------|--|-------------------|
| Crosspoint | Funding for the set up and running of a job club | £2,000 |

8.3.1 This is an area board led grant linking to the issues raised at Westbury Forward and in the draft Westbury community plan - see separate report.

| Applicant | Project proposal | Funding requested |
|----------------------------|---|-------------------|
| Westbury area board | Funding of an awareness campaign ref dog fouling. | £ 1500 |

8.4.1 This is an area board led grant linking to the issues raised at Westbury Forward and in the draft Westbury community plan - see separate report.



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

| | | | |
|----------------------|--|--------|--|
| Name of organisation | The Jubilee Players | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Village Amateur Dramatics | | |

2. Your project

| | | | |
|--|---|------------------------------|--|
| Project Title/Name | Refurbishment of scenery flats, and add to sound and lighting equipment | | |
| What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | There is a need to replace the scenery flats (8 no 8ft x 4ft and 4 no 8ft x 2ft) built by group 14 years ago. We have added to the lighting but still need extra cables and connectors. We also need a 2 way radio as due to proximity of lighting and sound in main hall there is a need to stay in contact with backstage for safety, control of curtains, lighting and alleviating problems. | | |
| In which community area does your project take place? (<i>Please give name – see section 3</i>) | Westbury Area Board | | |
| I/we have discussed our project with the town/parish council? | Yes <input type="checkbox"/> | Date | No <input checked="" type="checkbox"/> |
| I/we have discussed our project with our Wiltshire councillor? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Date 22/04/2012 & 24/07/2012 | |

| | |
|--|--|
| Where will your project take place? | Jubilee Hall, Melbourne Street, Bratton, Westbury, Wilts, BA13 4RW |
| When will your project take place? | As soon as possible I |
| How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i> | In 1995 the Jubilee Hall Management Committee asked a few people to help raise funds for the hall. They performed some light plays and the reaction was that more Arts were needed in the form of Drama so the Jubilee Players was started initially by 6 people to give the opportunity for people to get involved on a weekly basis to read plays and then put on 2 performances a year for the enjoyment of the local community alleviating the need to travel. The people involved were not only people who wanted to act but also, set design and construction, lighting, costumes, front of house and publicity. The feed back from the audiences as well as the large attendances showed there is a benefit |
| How many people will benefit from your project? | Bratton and surrounding villages |
| How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no. | It enables us to carry on providing entertainment for all ages along with the other activities creating a rich village life.I |
| Any other information about your project. (Limited to a 1000 characters) The Jubilee Players provide not only "a little of the West End in the Country" but there is also a Friends of the Players group and in return we put on special social events, newsletters and concessions on tickets as a thankyou for their support. We keep ticket prics at reasonable prices so that performances are affordable by all. By using the village hall, it benefits from the hiring fees we pay for weekly meetings as well as rehearsals and performances. The hall fees, hire of garage for a store and insurances is covered by the group paying weekly subscriptions and Friends of Players donations. Income from plays go to cost of next productions and equipment needed. The equipment also benefits other user groups in the village . We were bequeathed the sum of £500 from a Friend for more lighting equipment. There was a balance left at the end of November 2011 of £373.13 but since then we have purchased the new lights (breakdown of spending shown on bank sheet). | |
| To be completed ONLY where town/parish councils are making an application | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Could your project be funded from your reserves? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form) | Yes <input type="checkbox"/> No <input type="checkbox"/> |

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

| | | | | |
|----------------------------------|------|--------------------------------|--------|---------------------------------|
| Over 50 years | Male | <input type="text" value="6"/> | Female | <input type="text" value="78"/> |
| 25 – 50 years | Male | <input type="text" value="1"/> | Female | <input type="text" value="2"/> |
| Under 25 years | Male | <input type="text" value="0"/> | Female | <input type="text" value="1"/> |
| Disabled People | Male | <input type="text" value="0"/> | Female | <input type="text" value="0"/> |
| Black and Minority Ethnic people | Male | <input type="text" value="0"/> | Female | <input type="text" value="0"/> |

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to put on performances for the Community and endeavouring to make enough profit to fund future productions.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

By having new equipment it will enable us to put on productions to a high standard. We will know of the success by audience feed back and attendance of future productions. Also new members joining the group.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

| 4. Information relating to your last annual accounts (if applicable) | | |
|---|-----------------|------------|
| Year ending: | Month: DECEMBER | Year: 2011 |
| A - Total income: | £3083.10 | |
| B - Minus total expenditure: | £2719.93 | |
| Surplus/deficit for year: (A minus B) | £363.17 | |
| Free reserves currently held (i.e. money not committed to other projects/operating costs) | £0.00 | |

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
|---|-------------|--|-----|----------|
| | | | P/C | |
| materials for 12 flats | £320 | Own fundraising/reserves | | £ |
| lighting equipment | £60 | | | £ |
| 2 way radio equipment | £155 | Parish/town council | | £ |
| | £ | | | £ |
| | £ | Trusts/foundations | | £ |
| | £ | | | £ |
| | £ | In kind | | £ |
| | £ | | | £ |
| | £ | | | |
| | £ | Other | | £ |
| | £ | | | £ |
| Total Project Expenditure | £535 | Total Project Income | | £ |
| Total project income B | | £0 | | |
| Total project expenditure A | | £535 | | |
| Project shortfall A – B | | £535 | | |
| Grant sought from Wiltshire Council Area Board | | £535 | | |
| Bank Details | | | | |
| Please give the name of the organisations' bank account e.g. Barclays | | | | |
| Please give the name of the organisations' bank account e.g. Chippenham Scouts | | | | |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 30/07/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

Area Board Project

1. What is the Initiative?

Campaign aimed at raising awareness about dental health among pre school children

The Children’s Centre wishes to run a pilot one year campaign to raise awareness among parents and children of the importance of good dental health. The need for such an awareness raising campaign is demonstrated in the JSA figures which noted Westbury area as 19th out of 20 community area for dental health of five year olds.

2. Where is the initiative taking place?

Though based at the Children’s Centre in Eden Vale Road, the campaign would visit playgroups and nurseries throughout the community area, estimating it would reach up to 500 children.

3. When will the initiative take place?

As soon as funding is available preferably commencing in the new school term in September 2012.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

- Data in the Joint Strategic Needs Assessment* for 2010 showed the Westbury community area was 19th out of 20 community areas in Wiltshire for the state of dental health in 5 year olds. The average numbers of children showing fillings, decayed or missing teeth at five was 2.9% compared with 1.6% in Wiltshire.
- The JSA data for 2011 showed that four Lower Super Output Areas (LSOAs) in Westbury Community Area are in the most deprived 20% in Wiltshire and that 16.8% of families can be classified as vulnerable.

*The JSA document sets out the strategic issues for the community area for the next three years based on data, information and knowledge about Westbury Community Area and can be viewed at <http://www.intelligenetwork.org.uk/local->

[area-profiles/](#)

The area board and the local community area partnership hosted a Westbury Forward event in early 2012 at which the community discussed and highlighted local issues. One of the top issues highlighted for action in the community plan resulting from this event was to **focus on intensive work with pre-school children**

5. What is the desired outcome of this initiative?

To raise awareness of the importance of good dental health care at the earliest opportunity. It will also raise awareness of health related issues and healthy eating. Its message would reach both parents and children and hopefully have positive knock on effect through publicity and awareness raising.

6. Who will Project Manage this initiative?

The project will be led by Ruth Brooks-Martin, the manager of the Children's Centre. Ruth will attend the area board later this year to give an update and overview on the campaign and its issues.

7. Costs/quotes/ match funding?

£1,000 is requested to pay for pull up display boards, exhibition materials, information sheets and leaflets and giveaways of toothpaste and toothbrushes.

8. Additional information

Area Board Project

1. What is the Initiative?

Setting up of a Job Club to offer support help and guidance to people out of work or looking for work. This project would be run by Crosspoint with volunteer support and would initially be a one year pilot project reviewed at the end of 12 months.

2. Where is the initiative taking place?

The Job Club would be run from the Crosspoint Welcome centre in the Market Place, Westbury. Although definite arrangements have not yet been made it is anticipated the job club would be held every Friday morning.

3. When will the initiative take place?

As soon as funding is available preferably commencing in September 2012.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

- Joint Strategic Assessment* data: the March 2011 Claimant Count figures showed that the percentage of the working age population who were claiming Jobseeker's Allowance in Westbury Community Area was 2.6%, the fourth highest in the county. This compares to 2.1% across the whole of Wiltshire.
- Current statistics demonstrate a higher than national average number of 18-24 year olds looking for work in the Westbury area. In May 2012 in the Westbury Ham 3.3% were out of work compared to 2.7% in West Wiltshire. 42.2% of these were aged 18-24 compared with 31.4% in West Wiltshire and 28.5% nationally. In Ethandune 1.6% were claiming JSA but of these 41.7% were aged 18-24. (for these figures and up to date data please visit <http://www.nomisweb.co.uk/>)

*The JSA document sets out the strategic issues for the community area for the next three years based on data, information and knowledge about Westbury Community Area and can be viewed at <http://www.intelligencenetwork.org.uk/local-area-profiles/>

- Community Plan - Westbury Area Board and Westbury BA13 Community Area Partnership are working together to address issues raised by the community at the Westbury Forward event and in public consultation. One of the issues raised was the need for **a job club to offer advice, help and support to people seeking work.**

5. What is the desired outcome of this initiative?

The main purpose of the Job Club would be to:

- Provide a friendly environment where job seekers can come to improve their job search skills and share experiences with other job seekers. This could include updating and advice on CVs and use of free computers for job searches.
- Offer guidance for job seekers about other agencies/organisations who might be able to assist them with their situation/job search.
- Encourage local employers to use the job club to source new employees to fill vacancies.
- Provide occasional specialist to offer advice on subjects like self employment, setting up own business etc

6. Who will Project Manage this initiative?

The project will be led by Crosspoint and run by volunteers.

7. Costs/quotes/ match funding?

The Westbury Area board is leading a grant application for £2,000 for this project.

Costs involved in setting up and running the job club would be:

- Advertising including leaflets, newspaper advertising
- Purchase of one additional computer to ensure availability for online job searches
- Refreshments
- Stationery, stamps,
- Newspapers
- Contribution towards Crosspoint premises ref heating and lighting

8. Additional information

| Area Board Project | |
|---|---|
| 1. What is the Initiative? | |
| | A dog fouling awareness campaign to raise the profile of responsible dog ownership, the importance of disposing of dog waste responsibly and to encourage people to take pride in their local environment. |
| 2. Where is the initiative taking place? | |
| | It will be launched with a special event and a poster campaign and will take place throughout the community area. |
| 3. When will the initiative take place? | |
| | As soon as funding is available to fund the campaign, design and print of posters etc - preferably commencing in Autumn 2012. |
| 4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue? | |
| | In the Environment section of the Westbury Forward community planning event held earlier this year, concerns about dog fouling and the need for action and awareness was listed as a priority. |
| 5. What is the desired outcome of this initiative? | |
| | <p>The main purpose of the campaign would be to:</p> <ul style="list-style-type: none"> • Raise awareness about the importance of picking up after your dog • Encourage responsible dog ownership • Work with the community to increase pride in the local environment |
| 6. Who will Project Manage this initiative? | |

The project will be led by the Westbury area board community area manager working with the Wiltshire Council dog warden.

7. Costs/quotes/ match funding?

The Westbury Area board is leading a grant application for £1,500 for this project. This will fund:

- Weatherproof adhesive label design
- Print of above
- Poster design and print
- Information for schools
- Launch event

8. Additional information

According to Keep Britain Tidy - In 2010 the UK dog population was estimated to be 8 million, with dogs producing approximately 1,000 tonnes of excrement each day.

Dog fouling is not only unpleasant it is dangerous. The biggest threat to public health from dog excrement is toxocariasis.